

TONBRIDGE & MALLING BOROUGH COUNCIL

RECORD OF DECISION

Decision Taken By: Cabinet
Decision No: D210020CAB
Decision Type: Key
Date: 11 February 2021

Decision(s) and Reason(s)

Review of Charges and Fees 2021/22 - Houses in Multiple Occupation and Caravan Site Licences

Consideration of recommendations (CH 20/26) to the Cabinet from the meeting of the Communities and Housing Advisory Board of 10 November 2020.

The Cabinet resolved that:

(1) the following charges be approved with effect from 1 April 2021:

- £545 for processing a new mandatory HMO licence application;
- £500 for the processing of a renewal application for a mandatory HMO licence;
- £395 for processing a new caravan site licence application where the use of the site is for permanent residential use; and
- £190 for the transfer of a caravan site licence for a permanent residential site use.

Reasons: As set out in the report submitted to Communities and Housing Advisory Board of 10 November 2021.

Signed Chief Executive: J Beilby

Date of publication: 12 February 2021

This decision will come into force and may then be implemented on the expiry of 5 working days after publication unless it is called in.

Decision Taken By: Cabinet
Decision No: D210021CAB
Decision Type: Key
Date: 11 February 2021

Decision(s) and Reason(s)

Review of Cemetery Charges 2021/22

Consideration of recommendations (CH 20/27) to the Cabinet from the meeting of the Communities and Housing Advisory Board of 10 November 2020.

The Cabinet resolved that:

- (1) the Overview and Scrutiny Committee undertake a broad strategic review of the charges applied at Tonbridge Cemetery.

Reasons: As set out in the report submitted to the Communities and Housing Advisory Board of 10 November 2021.

Signed Chief Executive: J Beilby

Date of publication: 12 February 2021

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Decision Taken By: Cabinet
Decision No: D210022CAB
Decision Type: Key
Date: 11 February 2021

Decision(s) and Reason(s)

Review of Planning Application Charging Regime

Consideration of recommendations (PE 20/24) to the Cabinet from the meeting of the Planning and Transportation Advisory Board of 11 November 2020.

The Cabinet resolved that:

- (1) the updated Pre-application Charging Schedule 2021/22 (attached at Annex 1 to the report) be adopted; and
- (2) the fee of £1,200 plus VAT for large scale, strategic development be approved.

Reasons: As set out in the report submitted to Planning and Transportation Advisory Board of 11 November 2021.

Signed Chief Executive: J Beilby

Date of publication: 12 February 2021

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Decision Taken By: Cabinet
Decision No: D210023CAB
Decision Type: Key
Date: 11 February 2021

Decision(s) and Reason(s)

Review of Planning Performance Agreement and Charging Schedule

Consideration of recommendations (PE 20/25) to the Cabinet from the meeting of the Planning and Transportation Advisory Board of 11 November 2020.

The Cabinet resolved that:

- (1) the updated Planning Performance Agreement Charging Schedule 2021/22 (attached at Annex 1 to the report) be adopted.

Reasons: As set out in the report submitted to Planning and Transportation Advisory Board of 11 November 2021.

Signed Chief Executive: J Beilby

Date of publication: 12 February 2021

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Decision Taken By: Cabinet
Decision No: D210024CAB
Decision Type: Key
Date: 11 February 2021

Decision(s) and Reason(s)

Review of Building Control Fees 2021/22

Consideration of recommendation (PE 20/26) to the Cabinet from the meeting of the Planning and Transportation Advisory Board of 11 November 2020.

The Cabinet resolved that:

- (1) a 1% increase to the Building Control Charges from 1 April 2020, as per the list of fees attached at Annex 1 to the report, approved.

Reasons: As set out in the report submitted to the Planning and Transportation Advisory Board of 11 November 2020.

Signed Chief Executive: J Beilby

Date of publication: 12 February 2021

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Decision Taken By: Cabinet
Decision No: D210025CAB
Decision Type: Key
Date: 11 February 2021

Decision(s) and Reason(s)

Review of Fees and Charges 2021/22 - Street Scene and Environmental

Consideration of recommendations (SSE 20/24) to the Cabinet from the meeting of the Street Scene and Environment Services Advisory Board of 8 December 2020.

The Cabinet resolved that:

- (1) the proposed scale of charges for garden waste subscriptions, fixed penalty notices for littering, household bulky refuse and fridge/freezer collections, 'missed' refuse collections, stray dog redemption fees, pest control, food certificates, contaminated land monitoring and private waste supplies, as detailed in the report, be approved; and
- (2) the proposed scale of charges to be implemented from 1 April 2021.

Reasons: As set out in the report submitted to Street Scene and Environment Services Advisory Board of 8 December 2020.

Signed Chief Executive: J Beilby

Date of publication: 12 February 2021

This decision will come into force and may then be implemented on the expiry of 5 working days after publication unless it is called in.

Decision Taken By: Cabinet
Decision No: D210026CAB
Decision Type: Key
Date: 11 February 2021

Decision(s) and Reason(s)

Review of Fees and Charges 2021/22, including Legal Services, Land Charges, Street Name and Numbering; Summons Costs

Consideration of recommendations (FIP 21/6) to the Cabinet from the meeting of the Finance, Innovation and Property Advisory Board of 6 January 2021.

The Cabinet resolved that:

- (1) in respect of the recovery of legal fees payable by third parties, the Council's charges remain the same for 2021/22 and continue to reflect existing practices as highlighted in paragraph 1.2 of the report;
- (2) the proposed scale of fees for local land charges searches and enquiries set out at Annex 1 to the report be adopted with effect from 1 April 2021;
- (3) the current photocopying charges of £0.10 (inclusive of VAT) for each page of the same document or additional copies of the same page plus postage as appropriate be retained;
- (4) the fee Schedule for Street Naming and Numbering, set out in section 1.5 of the report, be adopted with effect from 1 April 2021;
- (5) the amount of council tax and business rates court costs recharged remain the same for the 2021/22 financial year, as set out at paragraph 1.6.4 of the report); and
- (6) the fees and charges 2021/22 related to Tonbridge Castle tours, as set out at paragraph 1.7.2), fees for schools, as set out at paragraphs 1.7.6 and 1.7.1, and the fee models for ceremonies, as set out at paragraphs 1.7.8 to 1.7.12 of the report, be approved.

Reasons: As set out in the report submitted to the Finance, Innovation and Property Advisory Board of 6 January 2021.

Signed Chief Executive: J Beilby

Date of publication: 12 February 2021

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